

EMMA BRIGHTMAN

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SUMMARY

Honors college graduate seeking career opportunities in communications. Offering strong writing skills, proven leadership, teaching abilities, and a passion for travel. Willing to relocate.

EDUCATION

ANDERSON UNIVERSITY — Honors College
Bachelors of English
Creative Writing
Writing & Digital Studies

ANDERSON, SC
May 2025

GPA: 4.0

SKILLS

Visual Design and Theory

Attention to Detail

Crafting a Narrative

Multitasking

Social Media Management

Writing on a Deadline

RELEVANT EXPERIENCE

IVY LEAVES JOURNAL
Editor-in-Chief

Anderson, SC
January 2025 – May 2025

- Led the 11-person literature team in the order of accepted submissions and the schedule of release.
- Communicated with the *Ivy Leaves* art team concerning deadlines and transfer of materials.
- Worked collaboratively to decide which literary submissions would appear in the 100th edition.

ORANGEWOOD PRESBYTERIAN CHURCH
Summer Camp Staff

Maitland, FL
June 2022 – July 2024

- Designed lesson plans and led five summer camp week-long programs ranging from 4-18 kids.
- Supervised groups of over 100 children during recreational camp activities.
- Assistant-taught over 20 summer camps per camp season.

IVY LEAVES JOURNAL
Nonfiction Editor

Anderson, SC
January 2024 – May 2024

- Worked with a team of literary editors to read and select pieces to appear in the 99th edition.
- Interviewed a select author and wrote up the interview for the journal's website.
- Notified authors of necessary edits to their pieces prior to publication.

THE TUTORING CENTER
Assistant Instructor

Anderson, SC
January 2023 – January 2025

- Tutored 5-12 elementary and middle-grade students per day in reading, writing, and math.
 - Held students to a standard of excellence by thoroughly checking every page of completed work.
 - Completed paperwork for students in need of new materials, parent meetings, or progress testing.
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OTHER EXPERIENCE

HOME INSTEAD
Caregiver

Anderson, SC
January 2025 – May 2025

- Assisted one senior citizen at a time with errands, personal care, meal prep, and medication reminders.
- Logged any changes or activities in the client’s care journal.
- Maintained contact with the franchise office to report any needs or events.

ANDERSON UNIVERSITY CENTER FOR STUDENT SUCCESS
Student Success Coach

Anderson, SC
August 2022 – December 2022

- Conducted weekly one-on-one meetings with first-semester college freshmen to discuss study habits.
- Kept a log of students’ needs, progress, and weekly goals.
- Suggested healthy study habits and personalized ideas for educational and social growth.

AVI FOODSYSTEMS
Student Food Service Worker

Anderson, SC
January 2022 – April 2022

- Operated the café register, greeted guests, and facilitated professional interactions with customers.
- Prepared and served food in a timely manner.
- Maintained the stock and cleanliness of the kitchen and customer areas.

AWARDS

- **The Lawrence and Pansy Webb Excellence in Writing Award, Fiction Prize, Second Place** April 2025
Earned for “Apostasy,” a fictional short story published in the 100th edition of the *Ivy Leaves Journal of Literature and Art*. This award was judged and chosen by Anderson University faculty from the English and Communication departments.
- **Creative Writing Award; Upper Division** April 2025
The Foothills Writers Guild issues a Creative Writing Award to one underclassman creative writing student and one upperclassman creative writing student at Anderson University each year.
- **Creative Writing Award; Lower Division** April 2023
The Foothills Writers Guild issues a Creative Writing Award to one underclassman creative writing student and one upperclassman creative writing student at Anderson University each year.

PUBLICATIONS

April 2025, <i>Ivy Leaves Journal</i> Vol. 100	
Title	Genre
▪ “Forever?”	Creative Nonfiction
▪ “Apostasy”	Realistic Fiction
▪ “Gradually”	Haiku Poetry
April 2024, <i>Ivy Leaves Journal</i> Vol. 99	
▪ “Pink and Golden Years”	Creative Nonfiction
▪ “To Rain”	Sonnet Poetry
April 2022, <i>Ivy Leaves Journal</i> Vol. 97	
▪ “Twenty-One Years”	Realistic Fiction